



Shell Card Transaction Procedures

Quick Reference Guide
Model: Verifone VX 520

Settlement		Quota Bal Inq		Reprint Any Receipt		Reprint Last Receipt	
Terminal Display	User- Action	Terminal Display	User- Action	Terminal Display	User- Action	Terminal Display	User- Action
CARDPAY ↓ Subsidy Sale F1 F2 F3 F4	1. Press More button (1st purple colour button from left)	CARDPAY ↓ Subsidy Sale F1 F2 F3 F4	1. Press More button (1st purple colour button from left)	CARDPAY ↓ Subsidy Sale F1 F2 F3 F4	1. Press More button (3rd purple colour button from left)	CARDPAY ↓ Subsidy Sale F1 F2 F3 F4	1. Press More button (3rd purple colour button from left)
Void Quota Bal Inq Logon ↓ Settlement F1 F2 F3 F4	2. Press F4 for Settlement	Void Quota Bal Inq Logon ↓ Settlement F1 F2 F3 F4	2. Press F2 for Quota Bal Inq	Reprint Last Receipt Any Receipt Last Settlement F1 F2 F3 F4	2. Press F3 for Any Receipt	Reprint Last Receipt Any Receipt Last Settlement F1 F2 F3 F4	2. Press F2 for Last Receipt
Settlement F1 F2 F3 F4	3. Detail Report printed out	Quota Bal Inq Pls Swipe CASH Card F1 F2 F3 F4	3. Swipe the Shell Cash Card	Reprint Any Rcpt Trxn #: F1 F2 F3 F4	3. Key in Trans No and press <ENTER> ***Only can reprint before settlement	Reprt Last Rcpt Printing ... F1 F2 F3 F4	3. Last Receipt printed out ***Only can reprint before settlement
Settlement Sales: RM 1.00 Rfnds: RM 0.00 Total: RM 1.00 Tot of Txns: 1 [Enter] to confirm F1 F2 F3 F4	4. Press <ENTER> to confirm the total	Quota Bal Inq SHEL Card No: 707186199990001526 Exp Dt (MM/YY): 04/23 Enter Card Pin: **** F1 F2 F3 F4	4. Request card holder to key in the pin and press <ENTER>	Reprint Any Rcpt SHEL Prev Subsidy Sale 707186*****1 Next Slt Exit F1 F2 F3 F4	4. Press F3 for Select	Reprt Last Rcpt Printing ... F1 F2 F3 F4	Reprint Last Settlement
Settlement CONNECTING ... F1 F2 F3 F4	5. Communicating with host for processing	Quota Bal Inq SHEL Card No: 707186199990001526 Exp Dt (MM/YY): 04/23 Enter Card Pin : Processing F1 F2 F3 F4	5. Communicating with host for processing	Reprint Any Rcpt SHEL Subsidy Sale 707186*****1526 RM 1.00 F1 F2 F3 F4	5. Press <ENTER> to confirm	Reprt last settlement Printing ... F1 F2 F3 F4	Terminal Display User- Action
Settlement Printing ... F1 F2 F3 F4	6. Settlement success and Settlement Report printed out	Quota Bal Inquiry Your Quota Balance : (in Liter) Card : 999.57 Acct : 999.57 F1 F2 F3 F4	6. Quota Bal display on terminal screen	Reprint Any Rcpt SHEL Subsidy Sale 707186*****1526 RM 1.00 F1 F2 F3 F4	6. Last Receipt printed out	Reprt Last Receipt Any Receipt Last Settlement F1 F2 F3 F4	1. Press More button (3rd purple colour button from left)
							2. Press F4 for Last Settlement
							3. Last Receipt printed out