UNITED OVERSEAS BANK | GHL

Chip & Pin Transaction Procedures

Quick Referrence Guide
Model: Verifone VX 520

AUTH ONLY

Terminal Display	User- Action
UNITED OVERSEAS BANK **Sale** **Unionpay** **Void**	1. Press the most left purple button to go to next menu
Settlement **Auth Only** **Offline** **Logon**	2. Press F2 for Auth Only
Auth Only Amt: RM 100.00	3. Key in amount and press **<ENTER>**
Auth Only Insert/Swipe/Enter	4. Cardholder to insert Credit Card
Auth Only RM 100.00 Enter PIN	5. Cardholder to key in PIN and press **<ENTER>** or,
Auth Only PIN bypass	6. Press **<ENTER>** to bypass PIN
Auth Only Approved Printing...	7. Transaction approved. Receipt printed out (Merchant copy)
Auth Only Print Cust Copy? Yes / No	8. Select F1 *Yes* to print customer copy

OFFLINE

Terminal Display	User- Action
UNITED OVERSEAS BANK **Sale** **Unionpay** **Void**	1. Press the most left purple button to go to next menu
Settlement **Auth Only** **Offline** **Logon**	2. Press F3 for Offline
Offline Amt: RM 100.00	3. Key in amount and press **<ENTER>**
Offline Insert/Swipe/Enter	4. Insert credit card
Offline Appr Code:	5. Key in approval code from 'Auth Only' receipt and press **<ENTER>**
Offline Approved Printing...	6. Transaction approved. Receipt printed out (Merchant copy)
Offline Print Cust Copy? Yes / No	7. Select F1 *Yes* to print customer copy
Offline Approved Printing...	8. Trasaction completed. Receipt printed out (Customer copy)

VOID

Terminal Display	User- Action
UNITED OVERSEAS BANK **Sale** **Unionpay** **Void**	1. Press the most left purple button to go to next menu
Void Host: UOB Prev / Next / Slct / Exit	2 . Press F3 to select host UOB
Void Trxn #:	3. Key in receipt invoice no and press **<enter>**
Void MASTERCARD Void Offline xxxxxxxxxxxxxx RM 100.00 Prev / Next / Slct / Exit	4. Press F3 to select
Void MASTERCARD Void Offline xxxxxxxxxxxxxx RM 100.00 Enter to Confirm	5. Press **<ENTER>** to confirm
Void MASTERCARD Approved Printing...	6. Void approved. Receipt printed out. (Merchant copy)
Void Print Cust Copy? Yes / No	7. Select F1 *Yes* to print customer copy
Void Approved Printing...	8. Void completed. Receipt printed out. (Customer copy)

SETTLEMENT

Terminal Display	User- Action
UNITED OVERSEAS BANK **Sale** **Unionpay** **Void**	1. Press the most left purple button to go to next menu
Settlement **Auth Only** **Offline** **Logon**	2. Press F1 for Settlement
Settlement Host: Prev / Next / Slct / Exit	3 . Press F3 to select host UOB
Settlement BthNo: 000001 Sales: RM 1000.00 Rfnds: RM 0.00 Total: RM 1000.00 View next page	4. Press **<ENTER>** to continue
Settlement Settlement successful Printing...	5. Settlement successful. Printing settlement report.

NOTE:

*** DO NOT ACCEPT DEBIT CARD FOR AUTH ONLY. ONLY CREDIT CARD CAN BE USED.**

GHL Terminal Support Helpdesk
Operating Hours: 24hr. (Monday-Sunday) Tel No: 603-6286 5222