## Sales, Void & Settlement Transaction Procedures

**SALE VOID SETTLEMENT** 



1. Press **<ENTER>** key to access main menu



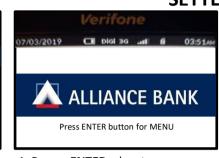
5. Key in 6 digit PIN and press **<ENTER>** key



1. Press **<ENTER>** key to access main menu



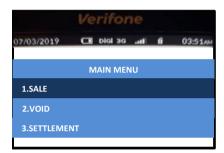
5. Confirm transaction detail and press **<ENTER>** 



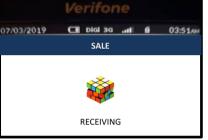
1. Press **<ENTER>** key to access main menu



6. Confirm settlement total Press **<ENTER>** to proceed



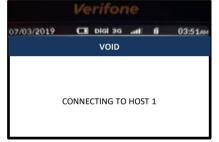
2. Select 1 for SALE and press <ENTER>



6. Sending to Host for processing



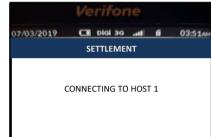
2. Select 2 for VOID and press <ENTER>



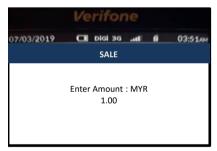
6. Sending to Host for processing



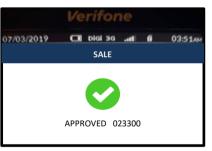
2. Select 3 for SETTLEMENT and press <ENTER>



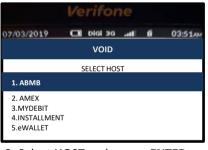
6. Sending to Host for processing



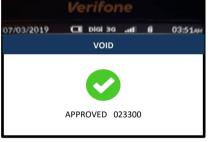
3. Key in amount and press <ENTER>



7. Transaction approved and merchant's receipt printed out



3. Select **HOST** and press **<ENTER>** 



7. Transaction approved and merchant's receipt printed out



Press NO to settle host by host



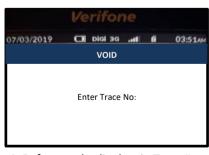
7. Transaction approved and Settlement Report printed out



4. Tap / Insert Card /



8. Press YES to print customer receipt



4. Refer to sale slip, key in Trace# and press <ENTER>



8. Press **YES** to print customer receipt



4. Select **HOST** and press **<ENTER>**